

UB Profile Instructions

Glossary of Data

● Web profile ● Faculty Review Form ● CV ● UBMD Profile

●	●	Academic Appointments	academic appointments and inclusive dates
	●	Academic Degrees	academic appointments with inclusive date
●	●	Administrative Appointments	administrative appointments and inclusive dates
●		Administrative Duties	list administrative roles, such as vice chair, division chief, program director, other
●	●	Awards and Honors	awards, honors or other recognitions received
●	●	Boards, Licenses, Certifications	List of all boards, licenses, and certifications
		Clinical Office Locations	list of all clinical office locations, insurance participation, patient type and status
●		Clinical Teaching - In-Patient or Out-Patient	list of clinical teaching at in-patient and out-patient setting
●		Continuing Education (CME)	description of each continuing education activity as well as units, # hours and dates
●		Course Development	list of all course development activities including course type, role, and description
●	●	Courses Taught	list all formal teaching activities including role (course director or lecturer) and type (lecture didactic, lab, other formal courses)
●		Educational Conferences and Meetings	list of educational conferences attended with details on event and participation
●		Faculty Mentoring of Other Faculty	list of faculty whom you are mentoring
●		Future Goals - Leadership, Service & Advocacy	future goals for furthering your leadership, service, and advocacy in the next 1-3 year
●		Future Goals - Patient Care	future goals for improving patient care or other clinically related activity in the next 1-3 years
●		Future Goals - Professional Development	future goals for your professional development in the next 1-3 years
●		Future Goals - Research & Scholarship	future goals for furthering your research and scholarship in the next 1-3 years
●		Future Goals - Teaching	future goals for teaching, training and mentoring in the next 1-3 years
●	●	Grants & Research Awards	all research awards and grants, clinical trials, educational program support, other funding sources
●	●	Invited Presentations	list of all invited presentations, contacted individually and invited to lecture or speak
	●	Language Skills	list of all language(s) in which you are able to communicate with others
		Military Service	status, rank, branch, and dates of service, and military honors and awards
●	●	Non-Academic Appointments	non-academic appointments and inclusive dates
●		Other Contributions - Education	list of educational contributions developed or participated in (videos, webinars, podcasts, alternative media, written materials, etc)
●		Other Contributions - Scholarship	list of all additional scholarly contributions such as non-peer reviewed contributions or recognitions

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● ● ●	Other Training	non-degree training, such as postdoctoral, internship, residency, fellowship, other
● ● ● ●	Patents / Inventions / Scientific Software	all patents received or applied for, and any inventions or scientific software programs developed
● ● ● ●	Professional Data	Legal name, display name, primary department, title, UB email address, current position
● ●	Professional Development Activities	description & details of each professional development activity
● ● ●	Professional Society Memberships	all professional organization memberships
● ● ● ●	Professional Summary	narrative summary of your professional research and scholarly activities
● ● ● ●	Publications	list of all publications (published, in press, or submitted/in review)
	Research Centers	UB Research Centers and Institutes affiliations
● ● ●	Research Expertise	list of key words or phrases describing research expertise
● ● ● ●	Service to the Department	service to the Department including committee memberships, leadership roles, other
● ● ● ●	Service to the Profession	service to the profession such as editorships, membership on editorial boards, advisory boards, issue/guest editor, grant review, study sections, ad hoc reviewer for journals, committee work, offices held, and workshop presentations, etc., for professional organizations
● ● ● ●	Service to the Public	service to the public. Service achievements and leadership roles include public media communications, advisory committees, public advocacy, board membership, community education, other.
● ● ● ●	Service to the School	service contributions to the School. Include committee memberships, poster judging, leadership on new initiatives, recent appointments, service on Faculty Council, etc.
● ● ● ●	Service to the University	service activities at the university level. This may include committee activities, reviewer service, poster judging, etc. Include your efforts at furthering equity, diversity and inclusion at the university
● ● ● ●	Specialties - Basic Sciences	list of all areas of research/scholarship specialization
● ● ● ●	Specialties - Clinical	list of all areas of clinical specialization
● ● ●	Time Allocation	annual % time/effort devoted to each of academic and clinical activities
● ● ● ●	Training and Mentorship	list of all the names and training specifics of trainees/mentees
● ● ● ●	UB Strategic Strengths	list of all UB Strategic Strengths